

**GENEVA PARK DISTRICT
SPECIAL MEETING MINUTES**

May 23rd, 2011

6:00 p.m.

CALL TO ORDER

Vice President Todd Karas called the meeting to order at 6:14 p.m.

ROLL CALL

Vice President Todd Karas called for the roll. Vice President Todd Karas and Commissioner Pat Lenski answered present. Commissioner Peggy Condon arrived at 6:14 and President Susan VanderVeen arrived at 6:17 p.m. Commissioner John Frankenthal was absent.

Staff members present were Director Sheavoun Lambillotte, Office Manager Linda Fox, Supt. of Recreation Jay Kelly, Facilities Supervisor Nicole Vickers and Marketing/PR Supervisor Traci Wicks.

Guest: Tom LaLonde and Stacy Snapp, Williams Architects representatives.

No press present.

SUNSET COMMUNITY CENTER INTERIOR REMODELING BID RESULTS

Director Lambillotte discussed the bid results. She stated the project including alternates came in with a low base bid of \$505,201. The total project which includes all four phases, upgraded lighting, office furniture, fitness equipment and other owner's items, construction management costs, and contingencies is estimated at \$597,451. The District has allocated \$605,000 for this project in our capital improvement fund budget. Ms. Lambillotte stated that the plan to move forward on this project stems from the results of the District's Community Survey focus groups and plan meetings and the age of SRFC building and its equipment. Updating the lighting at SRFC is per the 2012 Energy Efficiency plan that had been developed as part of the Park District's goals. Tom LaLonde and Stacy Snapp of Williams Architects were present to review the bid tabulation of prices from the low bidder. Mr. LaLonde stated that they have conducted phone interviews with these bidders and their bids are complete. The base bid work includes the remodeling at the Reception Counter, Central Offices and Board Room, ADA improvements to the lobby drinking fountain and racquetball court door, light fixture replacement throughout, new paint and flooring in the public lobby/corridor areas, as well as new translucent partial-height wall panels and refurbished acoustical panels. The alternates include new lockers and carpet in the locker rooms; new carpet in the fitness room, new rubber flooring in the free weights room, the removal of the ceiling, light fixtures upgrades, mechanical, electrical and sprinkler adjustments, fabric structures, additional TV locations, and new paint in both of these rooms; new carpet and paint in the program rooms and office area; construction supervision; and upgraded light fixtures throughout. The District's goal is to have the entire project completed by the end of the year. A press release will be prepared by staff on the purpose and details of this project. Vice President Karas made a motion to approve the bid package for Sunset Community Center with a tally including alternates of \$505,201.00 with bid package #1 of L.J. Morse Construction Company for a base bid of \$118,800 and Alternates #1, 2, 3, 4, 6A & 6C for \$104,240 for a total of \$223,040. Commissioner Lenski seconded. All ayes. Motion carried.

Vice President Karas made a motion to approve the bid package #2 of Mascal Electric, Inc. for a base bid of \$101,000 and Alternates #1, 2, 3, 4, 6A & 6C for \$34,425 for a total of \$135,425. Commissioner Lenski seconded. All ayes. Motion carried.

Vice President Karas made a motion to approve the bid package #3 of Boss Carpet One Floor & Home for a base bid of \$59,742 and Alternates #1, 2, 3, 4, 6A & 6C for \$57,804 for a total of \$117,546. Commissioner Lenski seconded. All ayes. Motion carried.

Vice President Karas made a motion to approve the bid package #4 of Nedrow Decorating, Inc. for a base bid of \$12,960 and Alternates #1, 2, 3, 4, 6A & 6C for \$16,230 for a total of \$29,190. Commissioner Lenski seconded. All ayes. Motion carried.

SUNSET RACQUETBALL AND FITNESS CENTER EQUIPMENT PROPOSAL

Supt. of Recreation Jay Kelly stated that the majority of the strength equipment within the Sunset Racquetball and Fitness Center, both selectorized and free weights, has either reached or gone beyond the normal anticipated useful life of 10 years. Although staff has done an extremely good job in maintaining the equipment, staff feels that updating the equipment in conjunction with the anticipated facelift to the facility would have strong impact on the membership as a "Wow" factor along with offering our members state of the art up-to-date equipment. With this in mind, staff researched possible replacement lines. Continuing to put its confidence in Life Fitness, as was done at SPRC, staff worked very closely with representatives from Life Fitness in putting together an equipment replacement plan that updates the equipment biomechanically. Life Fitness has prepared a quote that updates the current line of selectorized equipment item by item with the exception of the Torso Twist. The quote also includes updated free weight equipment including a power rack for the total amount of \$61,377.68. (The quote does not include the actual plate and dumbbell weights as they have been updated more recently and remain in very good condition). Commissioner Lenski proposed some of his ideas and suggestions and he would be willing to go try out some strength equipment when the time comes. Staff will begin to put the equipment out to bid and share the results and make a recommendation at the June board meeting.

ADJOURN

Vice President Karas made a motion to adjourn the meeting at 7:46 p.m. Commissioner Lenski seconded. All ayes. Motion carried.



Secretary

Submitted By: Sheavoun Lambillotte / Linda Fox